

F. No. 2(122)/ATFP/2007/
GOVERNMENT OF INDIA
APPELLATE TRIBUNAL (SAFEMA)
DEPARTMENT OF REVENUE, MINISTRY OF FINANCE
4TH FLOOR, LOKNAYAK BHAVAN, KHAN MARKET, NEW DELHI
Telephone No.: - 011-20819916/15

Dated-11.12.2023

**Subject: Amendment of Recruitment Rules (RRs) of the post of Stenographer
Grade 'D' and Senior Private Secretary (Sr. PS) in AT (SAFEMA)-reg.**

It is proposed to revise/amend the Recruitment Rules for the posts of Stenographer Grade 'D' and Senior Private Secretary (Sr. PS), in the Appellate Tribunal (SAFEMA), Department of Revenue, Ministry of Finance. Accordingly, proposed draft Recruitment Rules for these posts are annexed for stakeholder consultation as per the extent provisions. Comments/representation in this regard may be sent to the Registrar, Appellate Tribunal, 'A' Wing, 4th floor, Lok Nayak Bhawan, Khan Market, New Delhi latest by 10.01.2024.


Anoop Kumar Parmar
(Registrar)

MINISTRY OF FINANCE
(Department of Revenue)NOTIFICATION

New Delhi, the _____

G.S.R. _____(E).—In pursuance of the powers conferred by the proviso to article 309 of Constitution, the President hereby makes the following rules regulating the method of recruitment to Group ‘A’, Group ‘B’ and Group ‘C’ posts in the office of the Appellate Tribunal under Smugglers and Foreign Exchange Manipulators Act (SAFEMA), under the Ministry of Finance (Department of Revenue), namely:—

9. Short title and commencement—(1) These rules may be called the Ministry of Finance (Department of Revenue) the Appellate Tribunal under Smugglers and Foreign Exchange Manipulators Act (SAFEMA), Recruitment Rules, 2023.

(2) They shall come into force on the date of their publication in the Official Gazette.

10. Number of posts, classification, level in the pay matrix— The number of posts, its classification, and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

11. Method of recruitment, age-limit, qualifications, etc.— The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the aforesaid Schedule

12. Appointment—Appointment of Officers and other employees of Appellate Tribunal shall be made by Appointing Authority by following the prescribed procedure.

13. Absorption of employees on appointment on deputation— (1) Notwithstanding anything contained in the provisions of these rules, the persons appointed on deputation basis, who fulfill the qualifications and experience laid down in these rules and who are considered suitable by Departmental Promotion Committee, shall be eligible for absorption, in respective grade subject to the condition that such persons exercise their option for the absorption.

14. Disqualification— No person, —

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

15. Power to relax— Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

16. Savings— Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Schedule Castes, the Scheduled Tribes, other backward classes, ex-Servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time-to-time, in this regard.

SCHEDULE

(1)	(2)	(3)	(4)	(5)	(6)
Senior Private Secretary	3* (2023) *subject to variation dependent on workload.	General Central Service, Group ‘B’, Gazetted, Non-Ministerial.	Level – 8 (Rs.47600-151100) in the pay matrix; automatically upgraded to level 9 (Rs. 53100-167800) after 4 years of continuous completed service	Non - selection	Not Applicable

13/01/2023



(7)	(8)	(9)	(10)
Not Applicable	Not Applicable	Not Applicable	Promotion failing which deputation / absorption

(11)	(12)	(13)
Promotion: Private Secretary in the level 7 in pay matrix (with 2 years regular service in the grade or six years regular service in level 6 of the pay matrix (in the Personal Assistant grade) in the Appellate Tribunal Deputation: Officials of the Central Government or public sector undertakings or statutory bodies or judicial or quasi-judicial bodies,— (a) (i) holding analogous posts on regular basis in the parent cadre or department; or (ii) with two years regular service in the Private Secretary grade rendered after appointment thereto on regular basis in the level 7 or equivalent in the parent cadre or department or (iii) with six years regular service in the in the Stenographer Grade II/ Personal Assistant grade rendered after appointment thereto on regular basis in the level six or equivalent in the parent cadre or department (b) Intermediate or equivalent from a recognized board and having knowledge of computer operation; Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed five years. Note 2: The maximum age-limit for appointment by deputation shall not be more than 56 years	1. Member, Appellate Tribunal – Chairman 2. Nominee of Department of Revenue (not below the rank of Under Secretary) - Member 3. Registrar, Appellate Tribunal - Member	Not Applicable

24/11/2023

MINISTRY OF FINANCE
(Department of Revenue)NOTIFICATION

New Delhi, the _____

G.S.R. _____(E).—In pursuance of the powers conferred by the proviso to article 309 of Constitution, the President hereby makes the following rules regulating the method of recruitment to Group ‘A’, Group ‘B) and Group ‘C’ posts in the office of the Appellate Tribunal under Smugglers and Foreign Exchange Manipulators Act (SAFEMA), under the Ministry of Finance (Department of Revenue), namely:-

1. Short title and commencement-(1) These rules may be called the Ministry of Finance (Department of Revenue) the Appellate Tribunal under Smugglers and Foreign Exchange Manipulators Act (SAFEMA), Recruitment Rules, 2023.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification, level in the pay matrix- The number of posts, its classification, and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age-limit, qualifications, etc.- The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the aforesaid Schedule

4. Appointment—Appointment of Officers and other employees of Appellate Tribunal shall be made by Appointing Authority by following the prescribed procedure.

5. Absorption of employees on appointment on deputation—(1) Notwithstanding anything contained in the provisions of these rules, the persons appointed on deputation basis, who fulfill the qualifications and experience laid down in these rules and who are considered suitable by Departmental Promotion Committee, shall be eligible for absorption, in respective grade subject to the condition that such persons exercise their option for the absorption.

6. Disqualification- No person, –

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

7. Power to relax- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons..

8. Savings.- Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Schedule Castes, the Scheduled Tribes, other backward classes, ex-Servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time-to-time, in this regard.

SCHEDULE

(1)	(2)	(3)	(4)	(5)	(6)
Stenographer Grade D	3* (2023) *subject to variation dependent on workload.	General Central Service, Group ‘C’, Non - Gazetted, Non-Ministerial.	Level – 4 (Rs.25500-81100) in the paymatrix;	Non - selection	Between 18 to 27 years (Relaxable for Government Servants up to 40 years in accordance with the orders issued by the Central Government from time to time).

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(7)	(8)	(9)	(10)
(i) 12th Class Pass or equivalent from a recognised Board or University. (ii) Skill Test Norms Dictation:- 10mts @ 80 w. p.m. Transcription: 50 mts. (English) and 65 mts. (Hindi) (on Computer)	Not Applicable	Not Applicable	Direct Recruitment failing which deputation / absorption

(11)	(12)	(13)
Direct recruitment Deputation: Officials of the Central Government or public sector undertakings or statutory bodies or judicial or quasi-judicial bodies,— (a) (i) holding analogous posts on regular basis in the parent cadre or department; or (ii) with two years regular service rendered after appointment thereto on regular basis in the level four or equivalent in the parent cadre or department; or (iii) Lower Division Clerk with eight years of qualifying service in the level 2 of the pay matrix (b) Intermediate or equivalent from a recognized board and having knowledge of computer operation; (c) Possessing following skills: Dictation:- 10mts @ 80 w. p.m. Transcription: 50 mts. (English) and 65 mts. (Hindi) (on Computer) Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed five years. Note 2: The maximum age-limit for appointment by deputation shall not be more than 56 years	1. Registrar, Appellate Tribunal – Chairman 2. Section Officer, Department of Revenue - Member 3. Any Group 'B' Gazetted Officer, Appellate Tribunal - Member	Not Applicable

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